

Person Specification

Post of: FOH Steward

Please ensure that the Job Description and Person Specification are used as a guide when completing your application form. All of the criteria below will be assessed via your application form; further methods will be used to support this in the interview stage. You are expected to use the application form as a means to demonstrate, with examples, how you meet the person specification criteria below – a re-wording of the criteria listed will not guarantee an interview.

Method of Assessment: S - Scenario, I - Interview, P - Portfolio, T - Test, D - Documents

Qualifications	How Assessed - D, I
----------------	---------------------

Essential:

Minimum 18 Years old

Desirable:

Personal Licence holder

Work experience and vocational training	How Assessed - I, T
---	---------------------

Essential:

Experience of working under pressure.

Desirable:

Experience of working in a busy bar, restaurant or café serving alcoholic drinks

Experience using an Epos till system

Other relevant experience and/or interests	How Assessed - I, T
--	---------------------

Essential:

Experience and interest in giving excellent customer service

Job related personal skills	How Assessed - I
-----------------------------	------------------

Essential:

Able to demonstrate a high level of organisational ability, paying attention to detail.

Able to work in a small bar area with other members of staff.

Able to relate with other people at all levels.

Able to work in a customer focused way.

Special working conditions	How Assessed - I
----------------------------	------------------

Essential:

Able to communicate effectively at all levels, using initiative and working as part of a team.